



Greetings NRSM Presenters

We have provided a PC for your presentation slides. It is set up for Presenter Mode, so your notes will appear on the monitor here and the full screen slides will appear on the projector or TV. **We recommend that you upload your presentations in advance of your talk and test to make sure everything works as expected.**

Presentations may be uploaded from USB dongles directly to the desktop of the PC, or you may send it to the [Conference Dropbox Folder](#).

Use of your own device to present is strongly discouraged, as any technical difficulties you encounter may result in loss of time for your talk. If you must use your own device, please disconnect the HDMI cable from the Podium PC and connect your laptop. You may need your own dongle if your machine does not have a full-sized HDMI port.

The microphones in the room are here to help you as needed. You do not have to use them. We are not recording or livestreaming.

We have an audio feed to the room audio system. If your presentation contains audio, please make sure the audio out is set to Headphones/Line Out. If it is set to HDMI you will not hear anything. This also applies if you are using your own laptop for your presentation.

We have a tech support team that will help with any difficulties you may encounter. If you need immediate assistance, please call or text me on 303.434.0755.

Enjoy the conference!